



**PREVIOUS GOVERNORS (SERVED AT ANY POINT OVER THE PAST 12 MONTHS)**

Full Name	Category of Governor	Appointing Body (in accordance with the Instrument of Government)	Date of Appointment	Date Stepped Down	Committees Governor Served On	Positions of Responsibility (eg chair or vice-chair of the GB or Committee of the GB)	Relevant Business/Pecuniary Interests	Governance roles in any other educational establishments	Relationship between Governors and members of the school staff (including spouses, partners or relatives)
Katherine Catford	Parent	Governing Body	01.12.2015	Nov. 2018	Finance & Premises	None	None	None	None
Dr Karen Coyle	Parent	Election	01.03.2017	17.1.2019	None	None	None	None	None
Chris Joynes	Parent	Election	01.04.2015	31.3.2018	None	None	None	None	None
Tanya Mason	Co-opted	Governing Body	01.09.2015	31.08.2019	TLCP	Training Link Governor	None	None	None

**POINT OF CONTACT FOR GOVERNING BODY**

<b>Name of Clerk</b>	Nicola Adkins (clerk@histon.cambs.sch.uk)
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**Structure of the Governing Body**

The school is a maintained nursery school and it reconstituted in line with statutory guidelines on 1st September 2015.

There are 13 governors appointed. There is 1 vacancy.

- 4 elected Parent Governors
- 1 LA governor
- 1 Headteacher
- 1 elected Staff Governor role
- 6 co-opted governors (of which up to 2 could be members of staff).

The term of office of all governors (other than the Headteacher) is four years

This instrument of government came into effect on 1st September 2015.

The Governing Body has established committees to which it delegates day to day responsibility for the oversight of various aspects of the running of the school: Teaching, Learning and Community Provision committee, the Personnel committee and the Finance & Premises committee. Please find here the Terms of Reference for the committees which detail their remit

**HISTON EARLY YEARS CENTRE GOVERNING BODY**  
**ATTENDANCE RECORD AT GOVERNING BODY AND COMMITTEE MEETINGS FOR THE ACADEMIC YEAR 2018-19**

Full Name	Category	Full Governing Body Meetings					
		23.9.2019	25.11.2019	02.03.2020	22.06.2020		
Jacqueline Wade	Local Authority	✓	✓				
Karen Scott	Head teacher	✓	✓				
Kelly Taylor	Staff	✓	✓				
Rebecca Hill	Co-opted	✓	✓				
Emily Smith	Staff	A	✓				
Jane Yarwood	Co-opted	✓	✓				
Neil Telfer	Parent	A	✓				
Charlotte Hitchen	Parent	✓	✓				
Rachel Hughes	Parent	✓	A				
Phil Clements	Parent	✓	✓				
Simon Murphy	Co-opted	✓	✓				
Stephen Drew	Co-opted	✓	✓				
Heather Inwood	Co-opted	n/a	✓				

Full Name	Category	Finance & premises			TLCP				Personnel	
		28.10.2019	10.02.2020	18.05.2020	18.09.2019	20.11.2019	05.02.2019	10.06.2020	27.01.2020	18.05.2020
Jacqueline Wade	Local Authority	n/a	n/a	n/a	n/a	n/a	n/a	n/a	✓	
Karen Scott	Head teacher	✓			✓	✓			✓	
Kelly Taylor	Staff	n/a	n/a	n/a	n/a	n/a			n/a	n/a
Rebecca Hill	Co-opted	n/a			✓	✓			n/a	n/a
Emily Smith	Co-opted	n/a	n/a	n/a	A	A			n/a	n/a
Jane Yarwood	Co-opted	n/a	n/a	n/a	✓	✓			n/a	n/a
Neil Telfer	Parent	n/a	n/a	n/a	n/a	n/a	n/a	n/a	✓	
Charlotte Hitchen	Parent	✓			n/a	n/a	n/a	n/a	n/a	n/a
Rachel Hughes	Parent	F			n/a	n/a	n/a	n/a	n/a	n/a
Phil Clements	Parent	✓			✓	✓			n/a	n/a
Simon Murphy	Co-opted	n/a			n/a	n/a	n/a	n/a	n/a	n/a
Stephen Drew	Co-opted	n/a	n/a	n/a	n/a	✓			✓	
Heather Inwood	Co-opted	n/a	n/a	n/a	n/a	n/a			n/a	n/a

**Attendance Key**

✓ = Attended

A = Absent with the consent of the governing body (apologies accepted)

F = Failed to attend or Absent without the consent of the governing body